**Oak River Subdivision Board Meeting Minutes From 05/21/18**

Present: Mike Therrian, Brian C. Kemp, Dorothy Shetler, Chris Smith, Doris Joseph, Laurie Tomlinson, and John D’Orazio

Absent: Jay Kafarski, Has Yahampath, Ravindra Patel

Call to Order: 7:13 pm

Review of Minutes from 03/26/18 Board Meeting:

* Motion to approve by Chris and seconded by BCK
* Minutes approved

Treasurer’s Report - Dorothy:

* Reviewed customer balance summary thru 5/19/18.
* Paid DTE bills, landscaping bills and office supplies.
* PO Box rental renewed.
* Azzo up to date and John to release the lien.
* Reviewed some changes to owners of specific addresses.
* Second notices of past due amounts were sent out.
* Collection of dues improved 28% YTD from last year. Enforcing 7% late fee highlighted in statements this year. Late fees to be assessed on 6/1/18. Most likely cause of improvement.
* Mike & Chris to knock on Mr. Chen’s door. Two years past due. Board will consider placing a lien on home if unsuccessful in collecting past due amount.
* John and BCK to call on Rao if past due after 6/1/18.
* Goose patrol – nest destruction completed. If population is the same as last year we will not due roundup. Charge was the same as last year.

Architectural Control Report - Mike:

* Dandelion complaints.
* Santee’s requested to put a Pod in driveway because moving.
* Need to follow-up with Rav about landscaping changes.
* House on Moonglow/Morgan’s – work truck & trailer parked all the way back. Discussed notifying city of Troy.
* Limin Yu @ 4720 Rivers Edge asked about siding they want to do. Need to follow up. John to check it out.

Maintenance Report - Laurie:

* Sprinklers fixed & working. Timer working.
* Lawn maintenance in effect and no complaints.
* Tree problem – Joshua tree to provide estimate. Need to get done because of danger.
* Laurie needs help. BCK to help with trees.

Communication Report:

* Reviewed and discussed Jay’s email.
* Jay needs to approve it and then it will go live.
* Agendas, minutes & financials need to be uploaded on site.
* Want to send out two newsletters.

Welcoming Report - Chris:

* Way behind.
* At least six + families need to welcomed to neighborhood.

Beautification Report - Mike:

* Bid for front entrance came in at $15k. Same company that did initial work. Budget is $5k. Need to get more bids.
* Discussed all entrances & need for a plan & budget.
* Contract w/ C. Eddy includes weeding six times per year. Mulch. Cutting bushes once. $6,745.
* Moved to reorganize budget for more on beautification on the boulevard and main streets
	+ $4k moved from landscaping to entrances improvement
	+ $1,530 moved from flowers and holiday decoration
	+ $850 out of lawn maintenance
	+ Total now $6,380 for beautification
* Create a master plan for all entrances – Mike
* Bridge repair – 50’ bridge on South side. Posts & railings needs to be fixed. Discussed possibility of closing bridge.
* John to call guy that gave original bid & meet on site to get work done - $3,600 and ability to go up another $900 if necessary.

Entertainment:

* No report.
* Heidi, Tammy & third person Tanelle to work on annual picnic.

Action Items:

* The house on Moonglow with unfinished work needs to be finished.
* Past due mailings needs to go out on 6/2/18 with late fees.
* Library house update – order online and make a few calls for cost of installation. Locations of install include at the end of Kingsway and Riverchase Drive and at the end of Oak River Drive and Rivers Edge Drive.
* Newsletter needs to go out and have a call for new board members & landscape guidelines – Mike to work on this.
* Next board meeting on 6/25/18 @ John’s house.

Board meeting adjourned at 9:06 pm. Moved by Mike and seconded by Chris.