**Oak River Subdivision Board Meeting Minutes From 08/1/18**

Present: Mike Therrian, Brian C. Kemp, Dorothy Shetler, Chris Smith, and John D’Orazio

Absent: Jay Kafarski, Has Yahampath, Ravindra Patel, Doris Joseph, and Laurie Tomlinson

Call to Order: 7:10 pm

Review of FK Engineering Associates Proposal:

* Reviewed and discussed scope of work from proposal
* Everyone agreed it was a tremendous opportunity for the association to assess the state of the dam and to receive professional analysis of what is needed to repair the dam.
* Discussed the risk of indemnifying and holding harmless FK Engineering from all liability
* Discussed in depth the essential need for proper insurance
	+ Need to receive verification of workers comp insurance from FK Engineering
	+ Need to verify with Association’s insurance company that our policy covered the dam and ongoing work on the dam. John to email insurance agent.
	+ Also need to verify that officers of association is covered on insurance as well
* All attending board members agreed the pro-bono cost, the reputation and stellar work of FK Engineering, and their ability to develop construction drawings and help us bid out the work was a tremendous opportunity as long as the association and FK Engineering had proper certificates of insurance in place

\*\*\*\*\* Vote – to accept FK Engineering Bid \*\*\*\*\*

6 – 0 with all attending board members voting yes and email from Laurie Tomlinson voting yes as well.

\*\*\*\*\* FK Engineering bid passes and is accepted by Oak River Association \*\*\*\*\*

Review of Long Lake Landscaping Entrance:

* Mike reviewed the drawings, scope, and costs of landscaping the main entrance island by Long Lake
* Agreed to remove metal border edging around landscape which resulted in an approximate $2k savings
* All agreed to authorize half of the scope of the landscaping this fall covered by our budget and the remaining amount of landscaping to be completed in the spring of 2019
* Mike to call landscaping firm to begin work as soon as possible for this Fall

Reviewed Tree Trimming Proposal:

* Brian Kemp reviewed tree trimming proposal from Joshua Tree Service for approximately $1,500
* Trees to be trimmed and cut down in West side commons area along with a branch from an apple tree by bridge over Rouge River
* Willow tree in East commons area to be trimmed and dead limbs hauled away
* Bid was accepted by board
* Joshua Tree completed the work in August

Board meeting adjourned at 9:06 pm. Moved by Mike and seconded by Chris.